Job Description: **Senior Business Analyst**
Reference number: CA/SBA/2024-01
Job location: Profecia IT, Gqeberha Office

We're looking for a Senior Business Analyst who will act as a bridge between stakeholders and our development team, ensuring that business requirements are clearly understood and translated into functional specifications for our software solutions. This role involves analysing business processes, identifying areas for improvement, and facilitating the successful delivery of our software projects.

Key Responsibilities:

- **Stakeholder Engagement**: Collaborate with stakeholders to gather and document business requirements through interviews, workshops, and surveys.
- **Business Process Analysis**: Analyse existing business processes to identify areas for improvement and streamlining operations.

Documentation:

- **Requirements Documentation**: Create detailed functional specifications, user stories, and use cases to guide development teams.
- **Visual Modelling**: Develop process flows, data models, and wireframes to illustrate business processes and system interactions.

Project Support:

- **Project Coordination**: Work closely with project managers to ensure timely delivery of project milestones and deliverables.
- **Requirements Validation**: Facilitate review sessions with stakeholders to validate and prioritize requirements.

Testing & Quality Assurance:

- **Test Case Development**: Collaborate with QA teams to define acceptance criteria and develop test cases based on requirements.
- **User Acceptance Testing (UAT)**: Assist in planning and conducting UAT to ensure the final product meets business needs.

Continuous Improvement:

- **Solution Evaluation**: Analyse and evaluate proposed solutions to ensure they align with business objectives and user needs.

- **Feedback Loop**: Collect and Analyse feedback post-implementation to drive continuous improvement initiatives.

Qualifications:

- **Education**: Bachelor's degree in Business Administration, Computer Science, or a related field (or equivalent experience).
- **Experience**: Minimum 10 years proven experience as a Business Analyst in software development environments, ideally in Agile methodologies.
- **Tools**: Familiarity with tools such as JIRA, Confluence, or similar project management and documentation tools.

Skills:

- **Analytical Skills**: Strong analytical and problem-solving abilities to assess business needs and recommend effective solutions.
- **Communication**: Excellent verbal and written communication skills to convey complex information clearly to stakeholders.
- **Interpersonal Skills**: Ability to build strong relationships with stakeholders and collaborate effectively within cross-functional teams.

Additional Attributes:

- **Adaptability**: Willingness to learn and adapt to new technologies, tools, and methodologies.
- **Detail-Oriented**: Strong attention to detail to ensure accuracy in documentation and analysis.

This role is vital in ensuring that software solutions are aligned with business goals and effectively address user needs.

Suitably qualified and experienced candidates will be subjected to employment and criminal verification checks and will be required to undergo competency assessment/s. A comprehensive Curriculum Vitae must be submitted to careers@profeciait.co.za to be considered. Correspondence will be limited to shortlisted candidates and if you do not hear from us within 60 days after the closing date, consider your application unsuccessful. Please quote the Job Description you are applying for and the Reference Number on the subject line of your email when applying. For enquiries, contact Ms. Monica Chawanda, Tel 041 582 4582. Closing date for applications: 11h00, 5 August 2024